

**BOROUGH OF LAKEHURST  
REGULAR MEETING  
APRIL 5, 2018  
MINUTES**

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY DEPUTY MUNICIPAL CLERK CAPASSO:

“IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE FIFTH DAY OF APRIL, 2018, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED.”

ROLL CALL:

ROBIN BUSCH: PRESENT	GARY LOWE: PRESENT
JAMES DAVIS: ABSENT	ROBERT McCARTHY: PRESENT
PATRICA HODGES: PRESENT	STEVEN OGLESBY: PRESENT
MAYOR HARRY ROBBINS: PRESENT	

WORK SESSION:

REVIEW OF REGULAR MEETING AGENDA:

Deputy Municipal Clerk Capasso reviewed regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:33

Dona Sinton, 501 Rose Street, asked about Ordinance #18-03.

Mayor Robbins responded a hearing on Ordinance #18-03 will be open to the public for discussion on second reading, at which time the Chief Financial Officer will be available to answer all questions.

Municipal Clerk Dugan added that the second reading and open the public hearing will be on May 3<sup>rd</sup>.

Time closed: 7:35

Councilwoman Busch reported that she sat in on a New Jersey Community Park Program webinar. She learned that there is a grant available to municipalities for trees to be planted in the municipalities but in order to receive the grant you must be accredited. She will be meeting with Dave Winton and Amy Lowe next week to see what's to be done and what training is needed to be accredited, and once we are accredited, we will apply.

Council President Oglesby reported that he received an email from the base saying it would like to meet to establish a better relationship. He will forward the email to the Mayor and Council.

Councilman Lowe addressed a water drainage problem on the corner of Pine Street, Cedar Street, Union Avenue, and Division Street.

#### ADJOURNMENT OF WORK SESSION:

Motion by: Robin Busch                      Seconded by: Patricia Hodges  
To adjourn work session. Roll call vote. All votes affirmative.

#### APPROVAL OF MINUTES:

Motion by: Gary Lowe                      Seconded by: Patricia Hodges  
To approve minutes of March 15, 2018 Regular Meeting. Roll call vote. All votes affirmative.

#### CONSENT AGENDA:

All matters to be considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

#### RESOLUTIONS:

1. #18-069: Resolution re: Payment of Bills
2. #18-070: Resolution re: July 3<sup>rd</sup> Fireworks Display
3. #18-071: Resolution re: Authorizing preparation of bid specifications for the NJ DOT-funded Pine Street Curb and Sidewalk Project Phase II
4. #18-072: Resolution re: Membership in the Lakehurst Volunteer Fire Department for Mark Smith
5. #18-073: Resolution re: Appointment of Martin Lynch as Tax Assessor

**CORRESPONDENCE:**

Request to serve alcoholic beverages at a private event at the Community Center on April 7, 2018

**ORDINANCES APPROVED ON FIRST READING:**

“AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK” (#18-03)

Motion by: Steven Oglesby                      Seconded by: Robin Busch  
To approve consent agenda. Roll call vote held. All votes affirmative.

**ORDINANCES NOT ON CONSENT AGENDA:**

Motion by: Steven Oglesby                      Seconded by: Robin Busch  
To approve on second reading and open the public hearing of Ordinance #18-02 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF A POLICE VEHICLE AND RELATED EQUIPMENT AND TO APPROPRIATE THE SUM OF \$42,000 AND THE ACQUISITION OF A FIRE TRUCK AND RELATED EQUIPMENT AND TO APPROPRIATE THE SUM OF \$30,000 TO PAY THE COST THEREOF, FULLY FUNDED BY THE CAPITAL IMPROVEMENT FUND." Roll call vote.

Time opened: 7:40

NO PUBLIC COMMENTS.

Time closed: 7:40

Motion by: Gary Lowe                              Seconded by: Patricia Hodges  
To adopt Ordinance #18-02. Roll call vote. All votes affirmative.

**INTRODUCTION OF 2018 MUNICIPAL BUDGET:**

Motion by: Steven Oglesby                      Seconded by: Gary Lowe  
To approve resolution #18-074 introducing 2018 Municipal Budget. Roll call vote. All votes affirmative.

**COMMITTEE/COUNCIL REPORTS:**

Councilwoman Hodges reported that the Personnel Committee is still going over the AFCME contract. They will be sending to our Labor Attorney for review.

Mrs. Hodges added the Youth and Recreation committee will be having Family Game Night tomorrow night, 5pm to 8pm. They will also be hosting Zumba for Charity along with Nova Care on May 15<sup>th</sup>. All proceeds will go to veterans suffering from PTSD. Nova Care is also hosting an Open House on May 1<sup>st</sup>.

Mrs. Hodges further reported that Ordinance Committee will be meeting up soon.

Mrs. Hodges stated that Mayor Robbins and herself had met with the members of the Lakehurst Revitalization Committee. At this point the committee is not moving forward. The remaining funds will be utilized to do something positive.

Councilman McCarthy reported that he attended the Board of Education meeting on March 26<sup>th</sup>. It was reported that funding was received to support the Pre-K program and the district has also been pursuing additional funding to complement it. The Board approved two children for tuition free kindergarten pending availability in next year's class. The Superintendent was appointed the School Safety Specialist for the 2018/2019 school year, no mention of a stipend for this title.

Mr. McCarthy added that the Board approved several stipend positions, multiple field trips, building requests and the treasure report of March payment of bills at the amount of \$841,043.

Mr. McCarthy further reported the tentative budget was approved for the 2018/2019 school year by the Board Members for the total amount of \$9,609,985. Lakehurst resident school tax responsibility of the total budget is \$1,278,966.

#### COMMENTS FROM PUBLIC:

Time opened: 7:48

Debbie Pease, 305 Manapaqua Avenue, questioned if the bank account information for the Lakehurst Revitalization Association has been revised to reflect the new personnel.

Mayor Robbins responded that they are working on that.

Dona Sinton, 501 Roe Street, wanted to know the status of the park at Lake Horicon.

Mayor Robbins responded it is being updated through CDBG money and will hopefully be done by the summer.

Administrator Childers added the contract has been awarded and that we were waiting for the signed contracts to be returned.

Time closed: 7:49

CLOSED SESSION:

Deputy Municipal Clerk Capasso reads resolution to go into closed session:

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P. L. 1975, permits the exclusion of the public from a meeting in certain circumstances, **and**

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

The general nature of the subject matters to be discussed is as follows:

**PERSONNEL MATTERS  
PENDING LITIGATION**

It is anticipated at this time that the above stated subject matter will be made public.

This resolution shall take effect immediately.

Motion by: Steven Oglesby                      Seconded by: Gary Lowe  
To approve resolution to go into closed session. Roll call vote.

Time into closed session: 7:50

Time out of closed session: 9:00

Motion by: Robin Busch                      Seconded by: Steven Oglesby  
To end closed session. Roll call vote.

**ADJOURNMENT:**

Motion by: Robert McCarthy                      Seconded by: Robin Busch  
To adjourn meeting. Roll call vote. Time: 9:01

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Maryanne Capasso  
Deputy Municipal Clerk